





# CPS Parent Checklist for e-Learning Success



As part of CPS' effort to make remote learning accessible to our students, your child has received this device to take part in learning activities at home. Here are tips to help you get started with your child's new CPS-issued device.

-  **Get Internet access**  
Be sure to have your Internet service activated. Contact an Internet Service Provider to get plan rates and set up your service (Comcast, AT&T, Xfinity, RCN)
-  **Learn how to navigate the device**  
Instructions for getting started with an iPad, Chromebook or Windows laptop can be found at [cps.edu/RemoteLearning](https://cps.edu/RemoteLearning)
-  **Get connected with your teacher**
  - 1. Access your student's CPS account**  
Log in or check with your teacher to claim your student's CPS email account at [google.cps.edu](https://google.cps.edu)
  - 2. Your teacher will reach out to students or parents to share the communication tools that will be used to connect with the class**  
Teachers have the option to use the following tools:
    - Google Meet to conduct a live video-conference with the class
    - Google Classroom to post assignments and hold virtual class discussions
    - Google Chat to send direct messages or have a group conversation
-  **Familiarize yourself with e-Learning tools**  
Instructions for using Google communication tools as well as enrichment learning resources by grade level can be found at [cps.edu/RemoteLearning](https://cps.edu/RemoteLearning)



## Need Additional Help?

Starting on April 13th, 2020



**Parent Technical Support Hotline:** 773-417-1060

**Hours:** 7:30 am - 4:30 pm on school days

**Website:** [cps.edu/RemoteLearning](https://cps.edu/RemoteLearning)

